

New Albany Elks Lodge 270 Hall Rental Agreement

Discount pricing will be provided to all current, active members with dues paid for the current year. When renting the hall, the member named MUST be present during times rented. If the member is not present, the party using the hall will be responsible for paying non-member fees.

Member Name: _____

Event: _____ Date: _____ Time _____

Time of Setup: _____

COST FOR MEMBERS

\$125 for up to 4 hours \$ _____

\$25 per hour for each additional hour # add'l hours _____ x \$25 \$ _____

\$50 clean-up fee \$ _____

Member will be responsible for clean up (no charge): \$ _____

Bartender: \$50 for up to 4 hours \$ _____

\$10 an hour each additional hour # add'l hours _____ x \$10 \$ _____

Table Linens: \$5.00 each table # of tables _____ x \$5 \$ _____

Total Due: \$ _____

Deposit - 50% is required to hold the date: \$ _____

Balance due the date of the event \$ _____

TERMS:

- No outside alcohol can be brought into the Lodge.
- The Lodge's licensed bartenders must be used during the event.
- Must be 21 or older to purchase alcohol.
- No food is allowed to be brought into the Lodge. All food purchases must go through Chef Dave.

I accept the terms and conditions of this agreement.

MEMBER

DATE